KnowledgeDeliver Simple manual

of

Responsive

KnowledgeDeliver　Responsive environment simple manual

Index

•This document describes the procedure for using KnowledgeDeliver in a responsive environment.

•The responsible environment is dedicated to taking classes, therefore, if you use management functions such as creating teaching materials and user registration, please continue to use the PC environment (http://xxxx.study.jp).

•In addition, group training units and branching classes are not supported, so please continue to use the PC environment for group training applications and classes with branching classes set.

•DCP display is not supported in the responsive environment.

•Knowledge Deliver is a full-scale system that can be operated by tens of thousands of people depending on the settings. For functions not mentioned in this document, download the tutorials and manuals from the help on the bottom left of the screen in the PC environment and refer to them.

Login

1. Access the following URL in the browser.

   https://jica-van-cms.jica.go.jp/

2. Enter the user ID and password, then press the 'Login' button.

2.1 Please enter the user ID and password in half-width alphanumeric input mode.

2.2 You can use the same URL on a PC, smartphone, or tablet.

2.3 If you want to change your password or have forgotten it, click on 'Click here if you forgot your user ID or password' located below the login button.

2.4 Enter the email address registered with the user ID system and press 'Next'.

2.5 Check that an email has been sent to the entered email address, and reset the password using the URL in the email body.

2.6 Please log in with cookies enabled.

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1. Access to learning screen (Home screen)

3. Selecting the class you want to take from the home screen.

3.1 Class thumbnail picture is displayed ✓ after the class is completed.

※You can choose two screen types, "Thumbnail" or "List" for class display by clicking ' ▦ ☰ '.

3.2 When you complete a class that issues a certificate, you can download the certificate from the 'Certificate' option in the menu at the bottom right of the class screen.

3.3 The period during which the class is available is displayed at the bottom of the class screen.

3.4 When you select the 'My Page' tab at the top of the learning screen, it switches to the My Page screen. On My Page, your learning progress is displayed.

3.5 You can view announcements for all participants and change settings from the right-hand menu on the screen.
- Information: Display of announcements for all learners
- FAQ (Frequently Asked Questions): Display of frequently asked questions about learning and their answers
- Environment Settings : Change of Email address/Password.

3.6 On smartphones, tablets, or other devices, depending on the screen size of your device, information may appear as a dropdown menu. In that case, by clicking the ' ☰ ' icon at the top right of the screen, a menu will be displayed.

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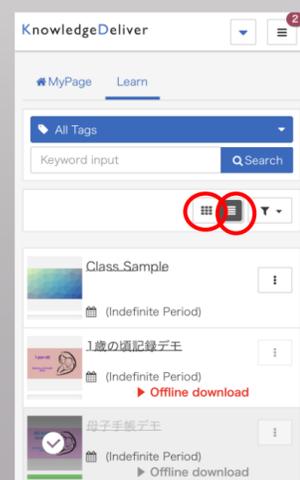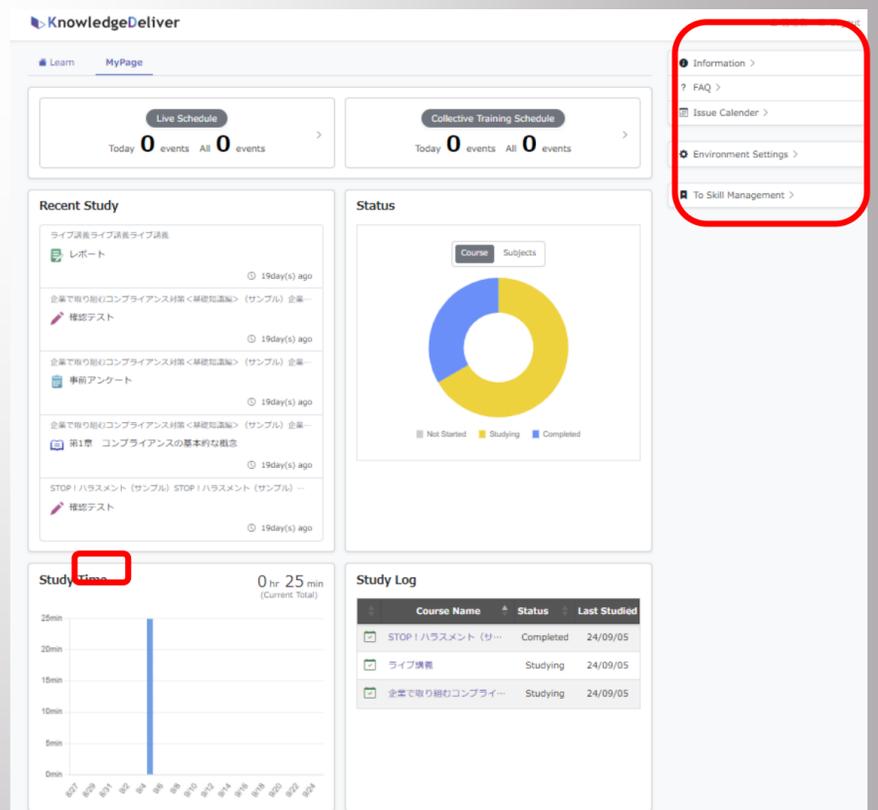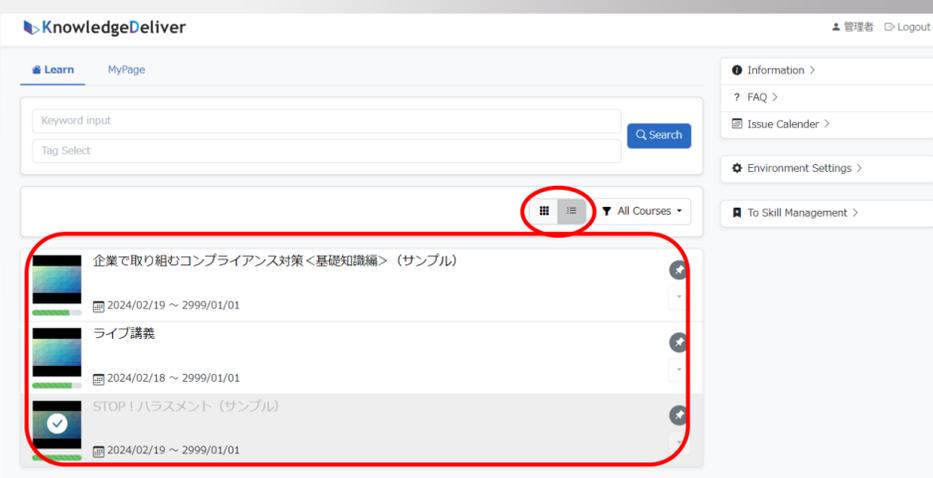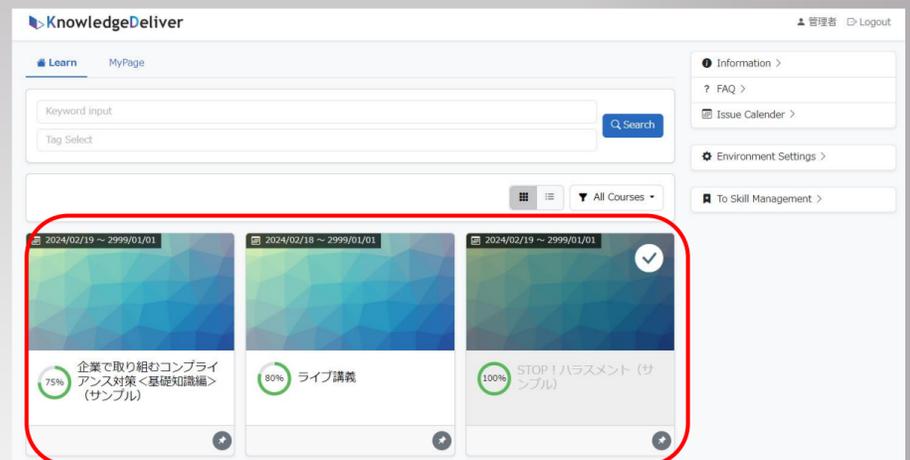
1. Access to learning screen （Top of the Class screen）

Selecting the course you want to take from the top of the class screen.
※A check mark appears on the icon for the courses that were completed.
※Depending on the screen size of your device, such as a smartphone or tablet, the information may be displayed as a menu on separate screen.
In that case, by clicking " ☰ " at the upper right of the screen, the following menu will be displayed.

▼PC screen

KnowledgeDeliver

👤 trial-koto ⏻ログアウト

🏠 / Level 3 Listening 2022

Level 3 Listening 2022

💬ディスカッション ›

❓ヘルプ ›

📁 Test 1

📄 Audio ⋯

✏️ Test ⋯

📁 Test 2

📄 Audio ⋯

✏️ Test ⋯

▼Smartphone display

KnowledgeDeliver ▼ ☰

🏠 / Sample class_20230725

Sample_20230725

📁 Sample1

✏️ Sample1_1 ⋯

> ⇒Return to previous screen

💬 Discussions › ⇒Discussions to exchange your opinions

ℹ️ Information › ⇒Information is displayed

💬 Mentoring Box › ⇒A mentoring box is displayed

❓ FAQ › ⇒FAQ is displayed

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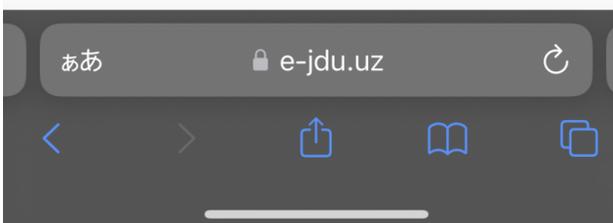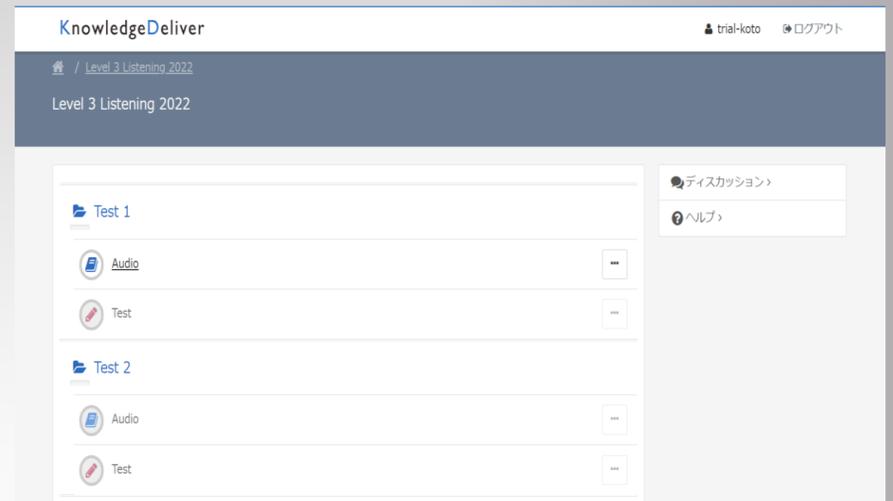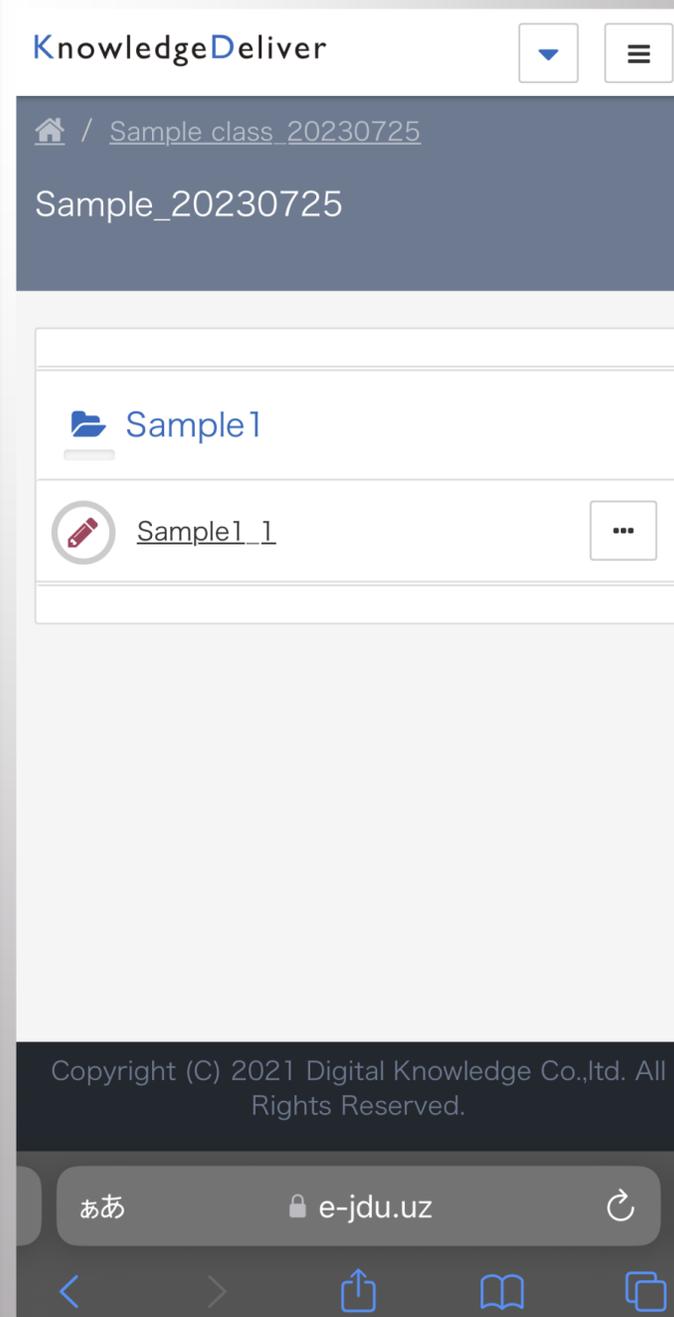
1. Access to learning screen （Course list screen／Start learning）

Selecting unit you want to take from the following .
※By selecting a chapter, the associated units will be displayed as an accordion.
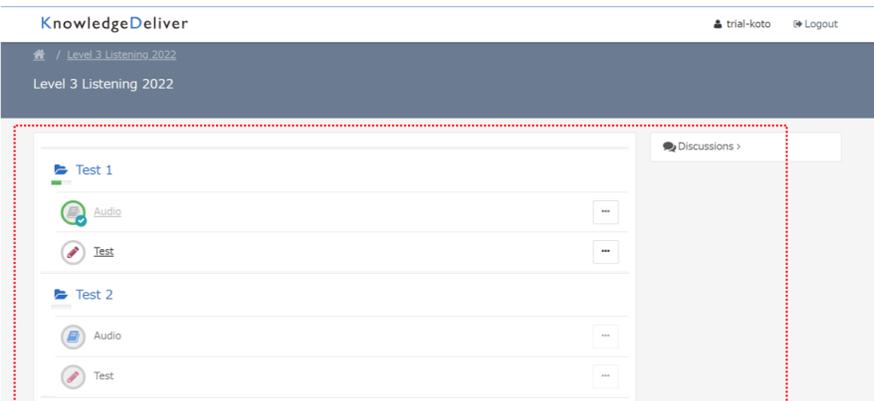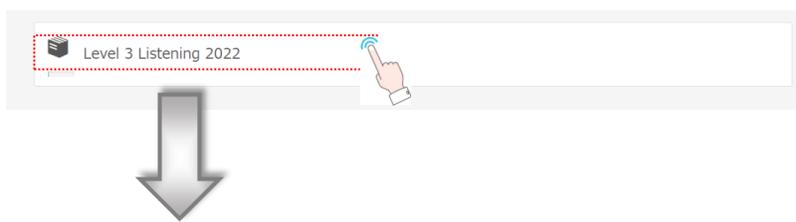
※To view past course results, press " ... " on the right side of the screen.
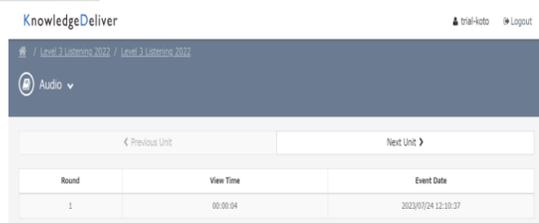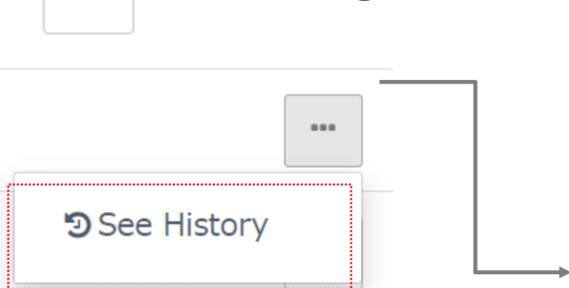
Selecting unit you want to take.

If you define time limit for test units, a limit on the number of times you can take the test, and a passing score, the information will be displayed on the start screen.
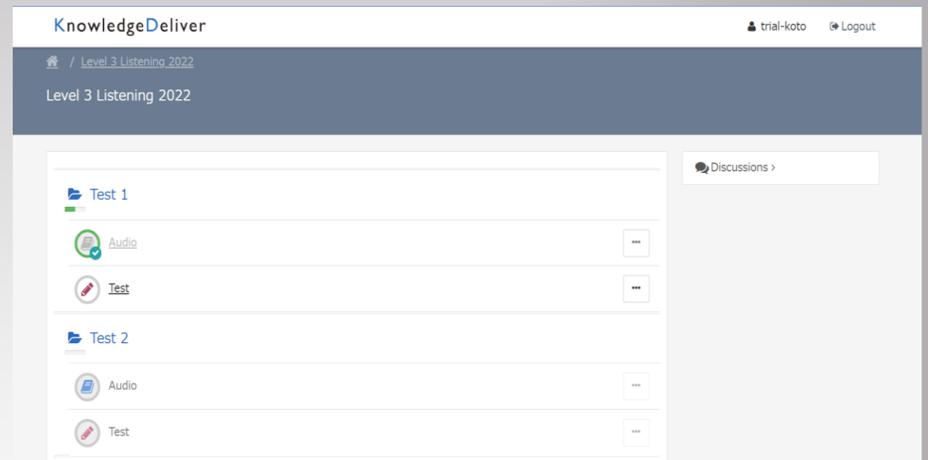
▲PC screen
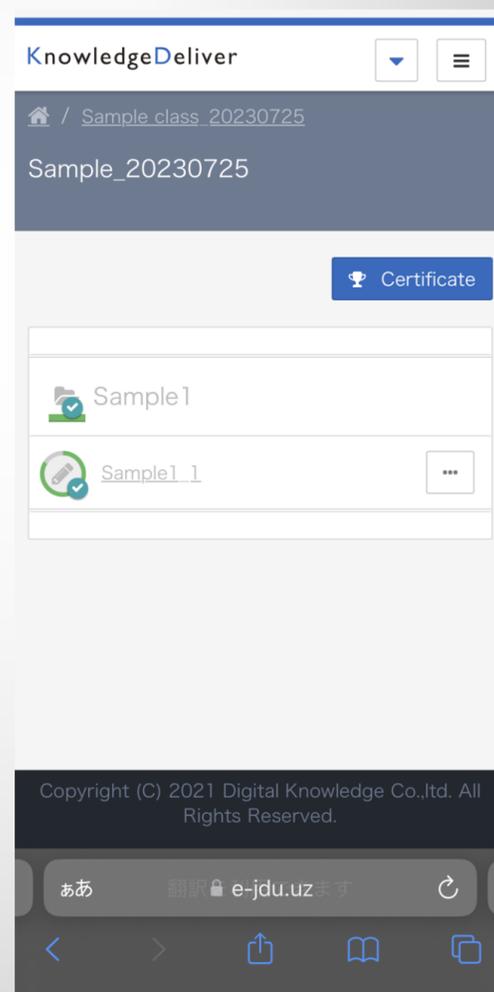
◀Smartphone screen

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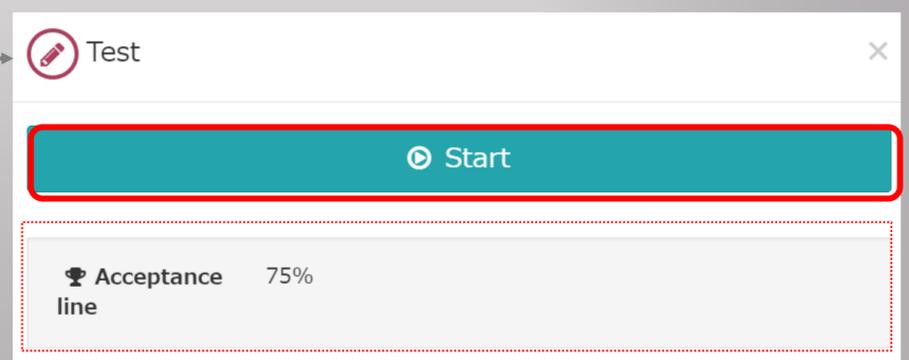
2. Learning screen_01 (PPTX style)

Teaching material switches by "Next button"

※PPT authoring information is not displayed for learners who use iOS10 or 10.1.
Since this is an OS specification issue, we kindly ask you to upgrade to iOS 10.2 or later version.

Depending on the type of the test, there are different ways to answer.
After you take the test, you'll see your result and record of taking examination, and a barchart to compare own result with class average."

3. Certificate

Courses that have been completed can be displayed.

Clicking buttons of Courses that have been completed, you'll see a button of "Certificate 「」"in the upper right corner.
*The button is not displayed before you complete the course.

Clicking the button of "Certificate」",
then PDF of the certificate starts to download.

※Once the course deadline has come, you will not be able to see the assigned courses themselves, so please download in advance and keep them.

※You can download the courses on your smartphone or tablet, but we recommend that you download it on your PC as much as possible.

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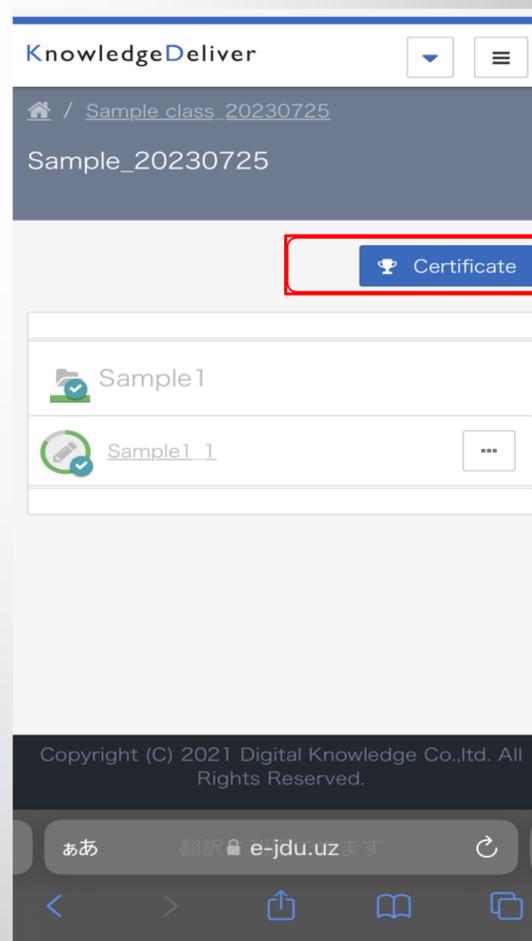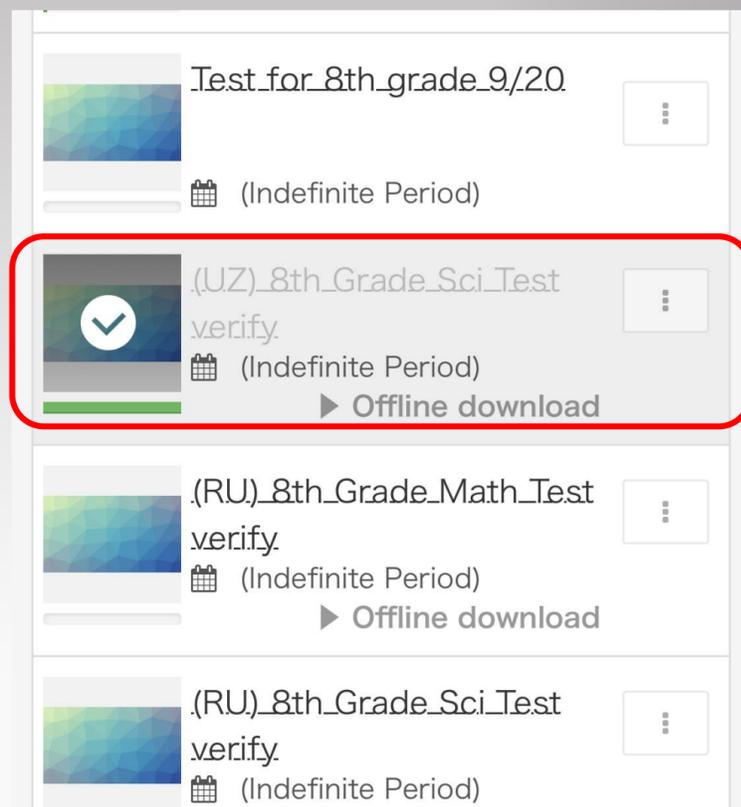
4. My page function

After logging in , the "My Page" tab will be displayed at top screen.

Clicking the button of "My page "

Following is an explanation of each item.

①Recent learning
②status
※3 kinds of status we have
　1:Not started
　2:Studying
　3:completed
③Study time
④Study Log

It is assumed that you can access from a web browser on a PC, smartphone, tablet, etc.

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